



CATALINA CLUB

BOARD OF DIRECTORS
SUMMARY OF MEETING BOD 23.12
DECEMBER 2023
View Room – Club Catalina

MEETING DETAILS

DATE OF MEETING:	Thursday 21 December 2023
MEMBERS PRESENT:	C Flynn (Chair), R Gercken, F. Cross, A Hall, R Sinclair, M Lowe, G Chapman (GM)
APOLOGIES:	M Judd (AGM), M Wallace,

MINUTES OF THE BOARD MEETING HELD THURSDAY 30 November 2023

BOD 23.12.1

Minutes of Board Meeting held Thursday 30 November 2023 (23.11) be accepted as presented.
Two Out of Session Motions Noted OOS 23.12.1 & OOS 23.12.2

ACTION LIST STATUS

- 10 Action List items completed.
- 23 Action List items identified as on hold or in progress.

CORRESPONDENCE INWARDS

BOD 23.12.2

- 1) Letter for request for Sponsorship – Marine Rescue Batemans Bay
- 2) ANZ advise on Term Deposit – accepted.
- 3) ASIC Register Listing C. Lyttle as Director as of 30 November 2023.

CORRESPONDENCE OUTWARDS

BOD 23.12.3

- 1) Three disciplinary letter's to social members – 12 month Ban

COMMITTEE REPORTS

BOD 23.12.4

- a) Minutes of Workplace Health & Safety Committee held 14 December 2023
- b) Minutes of Golf Operations Committee held 28 November 2023 (still to be endorsed by Committee)

2023 AGM MINUTES

BOD 23.12.5

2023 AGM minutes accepted as presented.

MANAGEMENT REPORT

- **Membership Applications for November 2023**
- **Functions Authority:** scheduled & booked for January 2024 as presented.
- **Gaming Machines – Club Catalina License #239470**
- **Director & Top Executive Declarations**
- **Detailed Finance Reports** including Budget & P&L presented by GM.
- **HR Matters:** Total Employees 97, Permanent 33, Part time 14, Casual 50 (13 Golf Course)
HR Business Unit Plan: Recruitment for the month; Beverage & Gaming and Golf Shop. Total 3.
- **Course Statistics – November 2023**

November 2022 – 5,496 rounds (183 players per day)

November 2023 – 5,263 rounds – (175 players per day)

Calendar YTD 2022 (Jan – November) – 54,723 rounds (164 players per day)

Calendar YTD 2023 (Jan – November) – 66,866 rounds – 22.2% increase (200 players per day)

Course Maintenance Tasks (November/December)

Redistributing Sand in bunkers	Ongoing
Install diamond grid on 3 rd path {Has been a delay with Delivery}	ASAP when delivered
Resurface back of 23 RD surrounds with Zoysia	Early December
RE turfing & Topdressing fairway areas	9 th &19 th fairway
17 th Bridge construction (re open 23 rd November)	Complete
Bridges on 24 & 27th	January 2024
Stump grinding	Complete
Topdressing Tess & surrounds & selected areas on fairways	December

Management Recommendations approved.

BOD 23.12.6

GENERAL BUSINESS

- **Room Names**

The Board endorsed the proposed room names for the areas of:

- Childrens Playroom – Cooee Corner
- Chardonnay / Clyde / Forum – Seaside (north / south)
- Vestibule – Captains Lounge
- Gaming Area – Platinum Lounge
- Café – Young Percy’s

- **Marine Rescue Club Grants Application** for further discussion and review
- **Tesla Charging Installation** under review
- **Stage 3B Phase 2** – Childrens Lighthouse and play area. Unfortunately was unable to reach occupancy for Xmas season, to be opened February 2024.
- **Purchase of second-hand Rough Area Mower** approved.
- **NSW Open Regional Golf Qualifier Event** - 3 year term for the hosting of this event to be shared with Moruya and Narooma, with Catalina to host 2024.
- **Audit Recommendation** to be presented at February 2024 Board Meeting.
- **Preliminary Masterplan Proposal** – presented for Board review
- **Chair of Grounds Greens & Cats Committee** - Craig Lyttle to takeup role for 2024
- **Smoking Area** outside Golf Shop to be reviewed re hours of use
- **Club Captain** to undertake Marshal role on Tuesday and Saturday competitions to speed up pace of play
- **Merry Christmas and a Happy New Year** to all members from the Board and Management

MEETING CLOSED

TIME OF MEETING CLOSE:	5.20pm
DATE OF NEXT MEETING:	To be held Thursday 29 February 2024 at 3pm.

MEMBER SUGGESTIONS/COMPLAINTS	Action
Nil	

NOVEMBER			
	2023	2022	% Change
7 Day	485	445	8.99%
Week Day	262	255	2.75%
Country	81	63	28.57%
Intermediate	15	10	50.00%
Under 35's	54	42	28.57%
Junior	39	24	62.50%
Cadet	44	28	57.14%
Life	2	2	0.00%
Life Subscribers	2	2	0.00%
SUB TOTAL - Golf	984	871	12.97%
Social 1	3497	2491	40.39%
Social 3	3566	2960	20.47%
Social 5	2432	2115	14.99%
NEW Members	282	265	6.42%
SUB TOTAL - Social	9777	7831	24.85%
TOTAL MEMBERS	10761	8702	23.66%
Visitors	6653	6311	5.42%
Members Guest	55	31	77.42%
Function	91	173	331.00%
Contractors	376	256	46.88%
Visitors	7175	6771	5.97%
Member Visitation	13975	12543	11.42%
TOTAL VISITS = Visitors + Members	21150	19314	9.51%
Visitor %	34%	35%	
Member %	66%	65%	

NEW MEMBERS	
November 2023	
7 Day	
Week Day	1
Country	3
Intermediate	
Under 35's	1
Junior	1
Cadet	2
SUB TOTAL - Golf	8
Social 1	200
Social 3	46
Social 5	28
SUB TOTAL - Social	274
TOTAL NEW MEMBERS	282

